



INVITATION FOR REQUEST FOR PROPOSAL (RFP)

Submission Deadline: 30th June 2024 at 11:00 AM

RFP Number: NECT/2024/02/002

REQUEST FOR PROPOSALS FOR TO PROVIDE 1000 TABLETS FOR THE GENDER RESPONSIVE PEDAGOGY FOR EARLY CHILDHOOD EDUCATION (GRP4ECE) PROJECT.



Description	Details	Time
Advert Date	09 th June 2024	
Compulsory Briefing Session	14 th June 2024	14:00 pm – 15:30 pm
Address for Briefing Session	National Education Collaboration Trust Ground Floor, Block D Lakefield Office Park, 272 West Avenue, Centurion 0163	
Closing Date for Submission	30 th June 2024	11:00 am
Address for Submission	National Education Collaboration Trust Ground Floor, Block D Lakefield Office Park 272 West Avenue Centurion 0163	
Submission requirement	One (1) hard Copy + One (1) Soft Copy on USB	
Technical Enquiries	Mr Koketso Matlhadisa: Koketso@nect.org.za or call 012 752 6200	
Supply Chain Management Enquiries	Ms Martha Nkosi: marthan@nect.org.za or call 012 752 6200	



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1. INTRODUCTION

This tender document seeks to source a Request for Proposal (RFP) in order to procure entry-level tablets for Gender Responsive Pedagogy for Early Childhood Education project. This RFP, therefore, calls for service providers to provide 1,000 entry level tablets. The tablets will be delivered to 3 (three) provinces, namely: the KwaZulu-Natal, Mpumalanga, and Limpopo Province.

A suitable service provider is therefore sought to undertake supply the items as per the set specifications in this RFP.

2. BACKGROUND

2.1. THE NECT

The NECT was formed in July 2013 as a response to the call by the National Development Plan (NDP) for increased collaboration among stakeholders to improve educational outcomes.

The NECT is an organisation dedicated to strengthening partnerships with civil society, trade unions and government at national and provincial levels in order to achieve South Africa's national goals for basic education. It strives both to support and to influence the agenda for reform of education.

The organisation is based on the principle that collaboration and focused effort by important role players increases our power as a nation to secure the changes needed to deliver quality education to all our children.

NECT's point of departure is that government and civil society have different but complementary roles to play in relation to education. The provision of basic education for the general population is the responsibility of the government which is uniquely equipped to fulfil this overarching mandate. Civil society, with its diversity and flexibility, is able to support government by innovation and accelerated delivery. Civil society becomes more relevant and more influential when channelling its efforts in a coordinated way into the national education system.

2.2. GENDER RESPONSIVENESS PEDAGOGY FOR EARLY CHILDHOOD EDUCATION

The programme design has been piloted by the DBE in collaboration with the South African based Vlaamse Vereniging voor Ontwikkelingssamenwerking en Technische Bijstand (VVOB), a Flemish Association for Development Cooperation and Technical Assistance. VVOB is already supporting the Department of Basic Education (DBE) in a Belgian-funded 5-year programme on inclusion and a 2-year programme on Gender Responsive Pedagogy (GRP). VVOB is also focusing on assisting DBE to implement Professional Learning Communities, a DBE teacher development project undertaken with the South African Council for Educators (SACE). The support comes as capacity development and support for national, district and provincial officials/systems/activities and as part of the above programmes. VVOB has assigned staff to provide technical assistance to the DBE in the coordination of the training of trainers, develop Gender Responsive Pedagogy



Content, an e-learning course on GRP (this will be paid for by the current GRP programme of VVOB to support the ETDP SETA aspect of the project). VVOB will also provide technical support in the rollout training to be coordinated by the Provincial Departments of Education (PEDs) with relevant TVET Colleges. The relevant materials in the form of the Gender Responsiveness Pedagogy for Early Childhood Education (GRP4ECE) Toolkit were developed as training content and are available as print-ready, as black, and white PDF format.

The ETDP SETA supported the first phase of GRP4ECE project in the training of approximately 4,000 Early Child Development (ECD) Practitioners, Grade R Education, School Leaders (Principals and Foundation Phase Heads) and ECD Centre Managers on the GRP4ECE Toolkit. The programme aimed to technically empower the trainees on using pedagogy to address gender inequality and harmful gender norms in four (4) provinces namely: Eastern Cape, Free State, Northern Cape, and North West. To this end, 4,000 Tablets were distributed in the four participating provinces for the initial phased implementation, with the GRP4ECE online toolkit installed to support continuous professional development of trainees in challenging gender stereotypes in the classroom. This programme is based on the firm principle of the National Strategic Plan (NSP) on Gender-based Violence and Femicide (GBVF) that creating an environment free of stereotypes lays a firm foundation for young children to grow up freely exploring and developing their unique interests and talents. With some adaptations, it can also be used with children under 3 years and in the broader primary school settings.

Through the distribution of tablets, the GRP4ECE makes an offering on Online Learner Management Course Modules on the impact of gender stereotypes that stop children from realising their full potential and identity and perpetuate GBVF. Educators play a central role in providing equal opportunities for all young children. ECD practitioners and Foundation Phase teachers will find in the GRP4ECE Learning Management System some courses to help promote gender equality with young children in the manner that play-based learning is conducted in the classroom environment.

The NECT is appointed project manager for the delivery of phase two of the GRP4ECD which will be provinces cited earlier. The PEDs in Limpopo, Mpumalanga, and Kwa-Zulu Natal Province will be supported through this project, to ensure that rollout training takes place for 1,000 Grade R Educators and ECD Practitioners. Whilst the PEDs will facilitate the training of Educators, the selected TVET Colleges will support the facilitation of rollout training for ECD Practitioners.

The selected TVET Colleges located in Limpopo, Mpumalanga, and Kwa-Zulu Natal are expected to prepare project coordinators and facilitators to fully acquaint themselves with all the materials in the GRP4ECE toolkit and attend a 5-day training session. TVET Colleges are used in recognition of the scarcity of skills in gender responsive training among TVET Colleges that offer ECD Training. This will be an upskilling and skills transfer opportunity for TVET Colleges in these provinces, so that they may continue to provide the training beyond the targets of the current ETDP SETA funded project. Whilst the PEDs will work off the existing databases for Grade R Educators, the TVET Colleges will work with the PEDs to prepare the detailed databases for ECD Practitioners to ensure tracking, planning and participation in the training course which will contain information on participating teachers, practitioners, learner support and school leaders.



The Colleges will draw up detailed implementation plans for training in conjunction with the Project Manager (NECT), and the three provinces and ensure optimal attendance, follow-up communications and support with the DBE selected schools.

The Colleges will liaise with the relevant district officials and provide them with detailed implementation plans and extend invitations to attend these training and support activities.

The PEDs and TVET Colleges will ensure provision of the training resources derived from the GRP4ECE Toolkit, COVID-compliant venues including PPE, workshop stationery, catering and transportation, and if necessary, accommodation and ensure efficient distribution of training materials during training activities.

The PEDs and TVET Colleges will provide training reports including workshop assessment and pre-populated attendance registers for all trainings and provide overview report of follow-up support provided and submit to the Project Manager (NECT). The PEDs and TVET Colleges will collect CPD data on the training delivery and follow-up using the M&E tools provided to them by the Project Manager (NECT). The PEDs will provide a final closure report with recommendations for adaptations to the CPD design, training scenarios and content of the GRP4ECE toolkit to the Project Manager (NECT).

3. CONDITIONS OF THIS RFP

Bidding organisations are expected to comply with the conditions outlined below :

- a. Proposal must be submitted on the company letterhead.
- b. Proposal should be hand delivered to our offices placed in an envelope clearly marked with the RFP number and name submitted to the above-mentioned address. A full replicated electronic copy on a USB should be included in the submission documents.
- c. All service providers must submit their B-BBEE Verification Certificates from Verification Agencies accredited by the South African National Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Directors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) or sworn affidavit for B-BBEE exempted micro enterprises in order to claim preference points.
- d. Evaluation criteria: 80/20 Preference Points System as presented in the preferential procurement regulations of 2017.
- e. Late and incomplete submissions will not be accepted.

4. SPECIAL CONDITIONS OF THIS RFP

- a. Accepted RFP's will be communicated by way of an official purchase order. Accordingly, no goods; services or works must be prepared or delivered before an official purchase order is received by the respondent.
- b. All prices quoted must be firm for the period of the Tender and where applicable, must be inclusive of Value Added Tax (VAT).

- c. The lowest or any offer will not necessarily be accepted and the NECT reserves the right to accept any offer either in writing or in part.
- d. The offer shall remain binding and open for acceptance by the NECT during the validity period indicated and calculated from the closing time and date of this RFP.

5. SPECIFICATIONS

5.1. PURPOSE AND SPECIFICATIONS OF THE RFP

5.1.1. Purpose of the RFP is to:

- a. Prepare quotations for the Provision of 1,000 Tablets.
- b. Loading Google Chrome applications on the Tablets.
- c. Preloading the GRP4ECE Toolkit (to be provided).

Therefore, the DBE and its partners seek and requires an off-the-shelf and rapid submission of quotations for the provision of 1,000 Tablets.

5.1.2. Specifications:

The NECT herewith invites proposals from interested service providers to submit quotations for the supply of the below Tablets.

Devices:	Quantity
<p>Entry level Tablets</p> <ul style="list-style-type: none"> • Part no: M17QF6-3G+ • SC7731 Quad Core CPU (1.3GHz) • 10" 800 x 1280 Capacitive 10 Point • Capacitive 5 Point Touch IPS TFT Panel • 2GB DDR3 • 32GB NAND Flash Memory (eMMC) • Embedded 802.11 b/g/n Wireless LAN • Bluetooth 4.0 • Integrated 3G/HSPA+ (Voice and Data, 21Mbps) • Folio-Type Case Included • Warranty: minimum of 12 months <p>The Tablets are intended to support the virtual training /capacity building phase 1,000 Early Childhood Development (ECD) Practitioners, spread across three (3) provinces (Limpopo, Mpumalanga, and KwaZulu-Natal).</p>	<p>1 ,000</p>

<ul style="list-style-type: none"> • Pre-Requisites. <ol style="list-style-type: none"> 1. Loading Google Chrome applications on the Tablets 2. Testing loaded contents 3. Inserting of sim cards on the devices 	1,000
<ul style="list-style-type: none"> • Delivery points: 	Limpopo, KwaZulu-Natal and Mpumalanga

5.1.3. Scope of Work

SERVICES REQUIRED	TIMELINE
a. Provision of off-the-shelf and ready to use Tablets.	End of July 2024
b. Delivery of 1,000 Tablets to the Limpopo, KwaZulu-Natal and Mpumalanga provinces (Centralised delivery points).	End of July 2024
c. Set up the Google Chrome Applications on the 1,000 Tablets and inserting into the devices (NECT will provide the sim cards with loaded data).	End of July 2024
d. Preloading of the GRP4ECE Toolkit (See annexure 1 for materials)	End of July 2024

6. PRICING

- Bidders should submit a detailed pricing covering all aspects on the specifications.
- The pricing should include all costs relating to delivery and management and should be drawn in conjunction with **Section 5: Specifications**.
- Pricing must provide cost per activities, unit costs/rates, etc.

	A	B	A+B
Deliverable	Quantity	Rate	Amount R
Tablets with google chrome	1,000		
Delivery points	3		
Installation of sim cards into the tablets	1,000		
Preloading of the GRP4ECE Toolkit	1,000		
Total			
VAT			
Total Inclusive			

7. EVALUATION CRITERIA

PROPOSALS WILL BE ASSESSED AGAINST THE FOLLOWING CRITERIA:

7.1. FUNCTIONALITY

- a. The evaluation criteria for the assessment of the proposals will be based on both qualitative and financial aspects of the proposal.
- b. Service Providers will be evaluated on functionality. The bidders that score 70 points or more on functionality will further be evaluated on price and on Broad Based Black Economic Empowerment Status Level Certificates provided in terms of the Preferential Procurement Policy Framework, Act 5 of 2,000 and Regulations of 2017.
- c. The Bid documents will be evaluated individually on a score sheet, by a representative of the evaluation panel according to the evaluation criteria indicated in the Terms of Reference.
- d. **All bidders who score less than 70 out of 100 points for functionality will not be considered further.** Service Providers will be shortlisted and may possibly be invited to do a presentation on their proposals at their own cost.
- e. Evaluation will be conducted in accordance with NECT Procurement Policy and Preferential Procurement Policy Framework Regulations of 2017.
- f. **This bid will be evaluated on 80/20 Broad Based Black Economic Empowerment (B-BBEE) Status level contributor shall be applicable.**

In accordance with the NECT Procurement Policy, the bid evaluation process shall be carried out in three (3) phases namely:

Phase 1: Mandatory Requirement

Phase 2: Functionality Evaluation; and

Phase 3: Price and B-BBEE Evaluation

PHASE 1: MANDATORY REQUIREMENT (ADMINISTRATIVE COMPLIANCE)

Description	Comply	Not Comply
Completion in full this Request for Proposal document		
Declaration of conflict of interest		
Proof that tax matters with SARS are in order (SARS Pin Number/ Tax Clearance Certificate)		
Certified copy of proof of company registration documents including ID copies of directors (e.g., Pty; Trust; CC etc)		

Description	Comply	Not Comply
Original or certified copy of B-BBEE Level of contribution Certificate or Sworn affidavit.		
Banking details- original cancelled cheque or bank statements/bank confirmation letter		

PHASE 2: FUNCTIONALITY EVALUATION CRITERIA

Criterion	Maximum Points
<p>Portfolio of Evidence: Experience & past performance of the Organisation:</p> <p>The bidder must have been in existence for 3 years or more, supplying the required technology product and services.</p> <p>Portfolio of evidence for the provision of similar equipment's for the past three (3) years (on letterhead) from reputable and contactable organisations:</p> <ul style="list-style-type: none"> • 3 or more letters reference = 15 points • 2 signed letters reference = 10 points • 1 signed letter reference = 5 points • No Letter: 0 points 	15
<p>Minimum specification:</p> <p>The bidder should ensure that quoted devices meet all the minimum specifications as contained in section 5.1.2 specification of this tender document.</p> <p>Any specification not fully – zero points</p>	30
<p>Portfolio of Evidence: Value of previous work performed by the Organisation:</p> <p>Portfolio of evidence detailing value of work previously carried successfully by the organisation on reference letters (on letterhead) from reputable and contactable organisations.</p> <ul style="list-style-type: none"> • Above R2 million = 15 points • Between R1 million and R2 million = 10 points • Less than R1 million = 5 points 	15
<p>OEM, Partner, or reseller</p> <p>The bidder must be the Original Equipment Manufacturer (OEM), Partner, or Reseller of the proposed devices. The bidder must supply a letter from the Distributor/Vendor/Original equipment manufacturer to confirm that they are a partner</p>	20

Criterion	Maximum Points
or reseller OR the original equipment manufacturer of the proposed devices. <ul style="list-style-type: none"> No letter – 0 points 	
Delivery of devices ETA loaded with required toolkits and applications: <ul style="list-style-type: none"> ETA within 3 weeks 10 points ETA within 5 weeks = 5 points ETA within 8 weeks or more = 1 point 	20
Functionality before presentations Contributes 70% towards the final functionality score	100

Bidders who fail to meet the minimum score of 70 points out of 100 points in Phase 2 will not be considered for evaluation in terms of Phase 3 (Price and B-BBEE). Qualifying bidders may be invited for a presentation.

PHASE 3: PRICE AND B-BBEE LEVEL

The table below depicts the B-BEE status level of contribution: (20)

B- BBEE Status level of Contributor	Number of points (80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

The following criteria will be used in particular as the criteria for appointment, apart from those laid down in the Preferential Procurement Regulations, 2011, pertaining to the Preferential Procurement Policy Framework Act 5 of 2000:



The evaluation for Price and B-BBEE shall be based on the 80/20 PPPFA Principle and the points for evaluation criteria are as follows:

Evaluation Criteria		Points
1.	Price	80
2.	B-BBEE	20
3.	Total	100

i. TERMS AND CONDITIONS OF THE BIDDERS

- a. NECT may appoint the bidder on partial scope.
- b. NECT reserves the right not to award the bid/project/contract.
- c. NECT reserves the right to call for interviews with short-listed bidders before final selection.
- d. Successful Bidder/s may be invited for presentation when deemed necessary.
- e. NECT reserves the right to negotiate price with the preferred bidder.
- f. NECT reserves the right to appoint more than one (1) service provider.
- g. Late submissions will not be considered.

ii. PROPOSAL SUBMISSION

Bidders are advised to submit both physical and A full replicated electronic copy on a USB should be included in the submission/proposal documents to the address provided as follows:

Attention: **Procurement Official,**
The National Education Collaboration Trust,
Block D, Lakefield Office Park,
272 West Avenue,
Centurion, 0157

Note: No late submissions will be accepted.



ANNEXURES

ANNEXURE 1

Toolkit :

- https://www.vvob.org/sites/belgium/files/grp_in_ece_toolkit_one-sided_300dpi.pdf

Videos:

- There are two live videos best suited for general public awareness; these are between 3:00 and 3:05 mins in length.
https://www.youtube.com/watch?v=FNESERuOmac&list=PLV_52AavLpDIMhNf2L_HDCRIBSgIU990J
- The animated Siyalingana series in English and isiZulu (7 videos each) are best suited for teachers of **young children** or **ECD practitioners**; these are between 3:05 and 4:05 mins in length
https://www.youtube.com/watch?v=OgEG_-jJhU&list=PLV_52AavLpDLzN7mtx0yYQV9a7Wb2VNH-
- The simple motion graphics series in English (7 clips) is targeted at **foundation phase school leaders**; these are between 2:15 and 2:50 mins in length.
https://www.youtube.com/watch?v=gbazQqXdV_E&list=PLV_52AavLpDikY8Vx-VYY-vMvWNsxN_yZ

For teachers and practitioners

- Link to the teacher/practitioner course on the LMS
- [Guide for teachers](#)
- [Guide for PLCs](#)
- Resources to create parental awareness: posters and brochures – see relevant links on [this site](#)
- Videos ([2 live videos and Siyalingana series](#))
- Grade R rainbow posters (can be downloaded from:
[https://www.education.gov.za/Curriculum/LearningandTeachingSupportMaterials\(LTSM\)/Workbooks/GradeRResourceKit.aspx](https://www.education.gov.za/Curriculum/LearningandTeachingSupportMaterials(LTSM)/Workbooks/GradeRResourceKit.aspx))

For centre/school leaders

- Link to the school leaders' course on the LMS
- [Guide for centre and school leaders](#)
- [Guide for PLCs](#)
- Resources to create parental awareness: posters and brochures – see relevant links on [this site](#)
- Videos ([2 live videos](#) and [school leaders](#) motion graphic videos)
- A folder with all of the material for teachers and practitioners mentioned above – as school leaders can then make this available to their teaching teams.



RETURNABLES



9	Trust		Foreign Yes/No	
10	Government / Parastatal		Foreign Yes/No	
11	Other (specify)		Foreign Yes/No	

Contact person (accounts department) in your organisation												
Name:												
Position in company:												
Cell Phone Number:												
Fax Number:												
E-mail address:												
Contact person (responsible for quotes) in your organisation												
Name:												
Position in company:												
Cell Phone Number:												
Fax Number:												
E-mail address:												
TRADE INFORMATION												
Name any three relevant trade references of previous projects or suppliers you have dealt with												
Company Name:												
Contact Person:												
Tel No:												
Company Name:												
Contact Person:												
Tel No:												
Company Name:												
Contact Person:												
Tel No:												
<u>General Business Information</u>												
Quality Management:												
Does your business hold any SABS or ISO accreditation											Yes / No	
If "yes", provide permit number/s:												
Does your business have a Quality Management System in place?											Yes / No	
Environmental Management:												
Do you have an environmental management policy in place?											Yes / No	
Do you have an Occupational Health & Safety policy in place?											Yes / No	
Does your business routinely work with any hazardous substances?											Yes / No	
If "yes", have you been accredited by the Departments of Water Affairs and Labour											Yes / No	
Outsourcing/Sub-contracting Management:												
Do you make use of Sub-contractors to assist you with your core function?											Yes / No	
If "yes", what % of your core business function do you sub-contract to external parties?											Yes / No	



If “yes”, what % of outsourcing / sub-contracting has B-BEE contribution level certificate equal or better than your own?	Yes / No
<u>Products and/or services provided.</u> (enter code and description from the list of Commodities. Maximum number of codes is five).	
<p>The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:</p> <ul style="list-style-type: none"> i) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the National Treasury’s Database of Restricted Suppliers and on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004; ii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption; iii) confirms that the enterprise or any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise have not associated, linked or involved with any other tendering entities submitting tender offers; and iv) confirms that the enterprise or any partner, manager, director, or other person, who wholly or partly exercises, or may exercise, control over the enterprise have have no other relationship with those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct. 	

.....
Signed

.....
Date

.....
Name

.....
Position

.....
Enterprise name

<u>Comments / Notes</u>	

PLEASE ATTACH THE FOLLOWING SUPPORTING DOCUMENTATION:

No	Confirmation	Documents Required	Yes / No
1.	Supplier registration application completed in full	Supplier registration form	
2.	Company registration	Certificate of incorporation or founding statement	
3.	Banking details for payment	Original Cancelled cheque or bank statement or bank FICA letter	
4.	Tax Clearance where potential supply exceeds R30,,000 per transaction. (Mandatory)	Original Tax Clearance certificate or SARS clearance letter	
		Expiry date	
5.	All contact details including a fax numbers and emails	Schedule of branches and contact details	
8.	Broad Based Black Economic Empowerment Certificate (Where not provided, 0 preference points applies)	BBBEE Certificate (certified) or Exempt Micro Enterprise letter	
9.	Partnership/Trust arrangement/ Joint venture arrangement (If applicable)	Partnership/Trust agreement / Joint venture agreement	
10.	VAT registration	VAT registration certificate	
11.	Proof of registration to a statutory body regulating your industry (If applicable)	Certificate of registration	
12.	Profile of company	Company Profile	
13.	SABS/ISO Accreditation (If applicable)	SABS/ISO Certificate	
14.	Supply categorisation. (Blank template attached)	Ticked supply commodity form	
15.	The qualification and competence of minimum of Key Personnel proposed to provide the service	A list of Key Personnel and their comprehensive CVs	



NATIONAL
EDUCATION
COLLABORATION
TRUST

LIST OF OTHER COMMODITIES - Maximum Five (mark with x)	X

For Official Use Only:	
Checked By: _____	Signature:
Approved By: _____	Signature:
<u>Comments / Notes</u>	
Vendor Number:	



SUPPLIER BANKING DETAILS

TO: The Financial Official
The National Education Collaboration Trust,
Block D, Lakefield Office Park,
272 West Avenue, Centurion, 0157

FROM: _____
("The Individual/Company")

I hereby instruct and authorize the NECT to pay any amounts which may be due to me by the transfer of such amounts to the credit of my account as indicated below, and attach a blank, cancelled cheque to verify the information set out below.

BANK: _____

BRANCH NAME: _____

BRANCH NO: _____

ACCOUNT NO: _____

TYPE: **(Current/ Savings/ Transmission)**
Delete where not applicable.

Payments of any such amount may be affected by the electronic funds transfer system, subject to the following conditions:

1. Upon the NECT giving the appropriate instruction to ABSA Bank Limited, the obligation to make payment to me will be as fully and effectually discharged as if the NECT had made payment directly to myself. Save for failure to credit the account of myself as a result of the negligence, wilfulness, or fraud of the NECT or any of its employees, agents, or contractors, the NECT shall have no further liability to myself whatsoever, and the giving of the instruction to transfer funds as set out above, shall constitute a full and sufficient discharge of the NECT's obligation.

(For the purposes of this document and the transactions contemplated herein, neither the ACB



Magnetic Tape Service nor any of the banks involved in the electronic transfer shall act as agents of the NECT).

- 2. I understand that the credit transfer hereby authorized will be processed electronically (via FNB) and I also understand that no advice of payment will be provided by my bank, but details of each payment will be printed on my bank statement or any accompanying voucher. Any queries or discrepancies relating to the credit transfer are to be resolved between myself and FNB Bank Limited.

The NECT will render such assistance as it is able to in the rectification of any errors for which the NECT is not responsible, provided I bring such errors to its attention as soon as possible.

- 3. I understand remittance advices will be supplied by you in the normal way, and that they will indicate the date on which funds will be available in my/our account.
- 4. I warrant that the undersigned is authorized to sign this document, and that all of the information contained herein is, and will continue to be, accurate and correct.
- 5. The NECT will be notified in writing as soon as any changes to the legal status or banking details are made.
- 6. This authority may be cancelled by giving you 30 (thirty) days' notice in writing.
- 7. Attach a bank letter or Cancelled Cheque

SIGNED at _____ on _____ day of _____, 2024

For: _____
Signature: _____
Full Names: _____
Capacity: _____

who warrants that she is authorised thereto